



Minutes

Highway and Parks Committee Meeting Tuesday, November 7, 2017, 8:00 AM Shawano County Highway Department, 3035 E Richmond St., Shawano

Members Present: Ainsworth, Conradt, Gueths, Kautza, and Young

Members Absent:

Others Present: Grant Bystol - Highway Commissioner, Keith Marquardt - Parks Manager, Jenny Wagner - Account Technician, Mike Endahl - Historical Society

- 1 Call meeting to order.
The meeting was called to order by Chairman Kautza at 8:00AM.
- 2 Approve minutes from previous meeting.
Motion by Young, seconded by Gueths, to approve minutes from previous meeting.
Vote: 5 Yes, 0 No.
- 3 Motion to deviate from the order of the agenda, if necessary.
Motion by Conradt, seconded by Gueths, to deviate from the order of the agenda, if necessary.
Vote: 5 Yes, 0 No.
- 4 Public comment - limited to 15 minutes.
None.
- 5 Discuss/take action on use of remaining funds for the Historical Society building improvements.
Kautza and Endahl discussed the use of the remaining funds to be used to replace roofs in the spring. Kautza said if there's any changes to plans to bring it to the committee. Ainsworth asked about informational signage for the buildings, and Endahl said that's a project in process also for the spring. Committee members and Endahl discussed maintenance of driveways and sidewalks for the winter.
Motion by Ainsworth, seconded by Conradt, to approve the next use of the remaining funds to go to roof replacement for the Historical Society building improvements.
Vote: 5 Yes, 0 No.
- 6 Discuss/take action on election of composite winter rates.
Bystol presented the composite rates used for the winter equipment and explained the simplifying process of using composite rates.
Motion by Gueths, seconded by Ainsworth, to approve the use of composite

winter rates.

Vote: 5 Yes, 0 No.

7 Discuss/take action on process of sale of equipment.

Bystol discussed that Florence County presented interest in purchasing Shawano County's #7 International truck for \$22,000.00. Ainsworth asked about any attachments, and Bystol said it would be just the truck and no attachments. Bystol and members discussed the auction process.

Motion by Conradt, seconded by Gueths, to approve the sale of the #7 truck to Florence County for \$22,000.00.

Vote: 5 Yes, 0 No.

8 Keith Marquardt, Parks Manager, oral report/work update.

Marquardt presented a letter sent by a state representative about the idea of removing state trail pass fees, and Marquardt and committee members disagreed with the idea. Marquardt replied to the letter with an alternative idea and will wait for a reply. An eagle scout will be starting a project at the Mielke theater. Crews have been cutting lumber and winterizing park buildings. The grant for invasive species removal on the Mountain Bay trail has been approved. Hayman Falls and Heritage Park are now paved. Marquardt and members discussed land purchase for trails. Marquardt presented the current parks ordinances, and asked members to review for next meeting of any additions or changes.

9 Grant Bystol, Highway Commissioner, oral report/work update.

Bystol discussed that paving is complete and crew is getting ready for winter with the first storm last Saturday. The seasonal salt is in and crews are installing snow fence. Crews also hauled clay for the race track, the home demolition is done, and state shoulder maintenance is complete. The crushing crew moved into salt sand production. Survey crews are underway for future projects. Brush has been mowed on state roads. Bystol presented the workers' comp overview and Shawano County has made honorable mention for the year. Bystol discussed the safety committee has been keeping on top of and progressing safety concerns and procedures.

10 Committee member comments or new business to be considered at a future meeting.

Young asked Marquardt if the Hayman Falls roof is repaired, and Marquardt replied yes.

11 Review/approve accounts payable.

The committee reviewed highway bills dated October 23rd for \$180,988.96, October 30th for \$149,062.93, and November 6th for \$190,578.55. Park bills were dated October 23rd for \$2,490.37, October 30th for \$13,386.15 and November 6th for \$932.88.

Motion by Gueths, seconded by Ainsworth, to approve the bills as presented.

Vote: 5 Yes, 0 No.

12 Approve training/travel requests.

Bystol presented the winter road school for January 15th - 17th, planning on going Tuesday - Wednesday. Members reviewed the agenda.

Motion by Gueths, seconded by Conradt, to approve the attendance of Committee, Engineer and Commissioner to attend Winter Road School in January.

Vote: 5 Yes, 0 No.

13 Letters and communications.

None.

14 Set meeting dates and times.

The next committee meetings will be December 4th and December 19th, both at 8:00AM at the highway department.

15 Adjournment.

Motion by Young, seconded by Ainsworth, to adjourn the meeting at 9:05AM.

Vote: 5 Yes, 0 No.

Jenny Wagner, Recording Secretary