

MINUTES

HIGHWAY AND PARKS COMMITTEE NOVEMBER 18, 2014

MEMBERS PRESENT: Richard Giese, John Ainsworth, Steve Gueths,
Kevin Conradt, Tom Kautza

OTHERS PRESENT: Highway Commissioner Grant Bystol; Parks
Manager, Keith Marquardt, Parks Manager ,
James Robaidek, DNR; Brent Matthews, DOT and
Lead Accounting Technician, Priscilla Zahn

Location & Time: Shawano County Highway Department, 3035 E Richmond
St, Shawano WI 54166

The meeting was called to order by Chairman Giese at 8:03 A.M.

Approve minutes.

A motion was made by Ainsworth and seconded by Kautza to approve the minutes from the November 4th meeting. Motion prevailed by acclamation.

Deviate from the order.

Motion by Conradt, seconded by Gueths to deviate from the order of the agenda, if necessary. Motion prevailed by acclamation.

Public Comments.

James Robaidek representing the DNR stated that the Cecil burn went well and he appreciated the help of the Parks Department.

State Routine Maintenance Agreement-Brent Matthews, DOT

Brent Matthews from the Department of Transportation was present to review the 2015 State Routine Maintenance Agreement (for the county doing work on the State highway system). He stated that the region average increased by 4.3%; while Shawano County increased by 5.5%. Commissioner Bystol pointed out the changes between 2014 and 2015 a total of \$90,000 more in 2015 for a total of \$1,731,000 in 2015. Motion by Kautza, seconded by Conradt to approve the 2015 State Routine Maintenance Agreement. Motion prevailed by acclamation.

State Traffic Maintenance Agreement-Brent Matthews, DOT

Commissioner Bystol pointed out the Pavement Marking agreement went down from \$50,000 to \$30,980 in 2015. The Commissioner remarked that all counties were reduced in 2015. Motion by Gueths, seconded by Conradt to approve the 2015 State Traffic Maintenance Agreement. Motion prevailed by acclamation.

Buildings Repairs at Heritage Park.

Parks Manager Keith Marquardt received an e-mail from Paul Winter, President of the Historical Society explaining what repairs need to be done to the buildings at Heritage Park. Since there is no agreement with the Historical Society we are not responsible for any repairs.

Park Managers Report.

Keith Marquardt, Parks Manager oral report/work update: Keith did research on snack equipment and is meeting with a representative of the equipment company to see what the equipment is worth and he is finding out what permits he will need; putting plows on the trucks; getting tractors ready; snowmobiles are ready; pads were blacktopped; rest of paving will be done in spring; a motion was made by Kautza and seconded by Gueths to approve Parks Manager December schedule motion carried 5-0; year-end number for nights of camping 8,968 and 93 Pavilion events. Keith talked about seminars he attended at the Park & Rec show.

Highway Commissioners Report.

Grant Bystol, Highway Commissioner oral report/work update: did not get all paving done due to weather; storms on 11/10,11 & 16; have been putting brine down on state roads; making salt sand deliveries; doing brushing for towns; getting snow fence posts in; getting graders ready for winter; calibrating state trucks; thanked James Robaidek & DNR for work this year; CTH B and STH 47 public information meeting tonight; will be plowing all of Town of Waukechon this year.

Accounts Payable.

The committee reviewed highway bills dated November 4th for \$59,950.63 and November 12th for \$296,728.33; also parks bills dated November 4th \$1,274.21. A motion was made by Gueths and seconded by Ainsworth to approve bills as presented. 5 yes; 0 no; 0 absent

Training and Travel:

Ainsworth made a motion and Conradt seconded the motion to approve Commissioner, Civil Engineer and Committee attending the Winter Highway Conference at the Chula Vista Resort in Wisconsin Dells January 12-14, 2015. 5 yes; 0 no; 0 absent.

New business requested for future Board consideration.

During the December 2nd committee meeting, the Crusher bids will be opened.

Next committee meetings

December 2nd and December 16th both at 8:00 A.M.

Motion by Gueths, seconded by Conradt to adjourn the meeting at 9:12 A.M. Motion prevailed by acclamation.

Priscilla Zahn, Recording Secretary