

MINUTES

HIGHWAY AND PARKS COMMITTEE

Tuesday, January 3, 2017

MEMBERS PRESENT: Tom Kautza, Kevin Conradt, John Ainsworth, Steve Gueths, and Randy Young

OTHERS PRESENT: Grant Bystol, Highway Commissioner; Keith Marquardt, Parks Manager; Amanda Paiser, Account Technician; Brent Miller, Administrator; Steve Dreher, Building Maintenance Supervisor; Matt Zierden, Operations Manager; Ron Schumacher; Shawano County Historical Society; Mike Eidahl, Shawano County Historical Society; and Lana Buelow, Shawano County Historical Society

LOCATION & TIME: Shawano County Highway Department, 3035 E Richmond St., Shawano, WI 54166

1. Call to Order.

The meeting was called to order by Chairman Kautza at 8:00 AM.

2. Approve Minutes from previous meetings.

A motion was made by Conradt and seconded by Ainsworth to approve the minutes from the previous meetings. Vote: 5 yes, 0 no.

3. Motion to deviate from the order of the agenda.

Motion by Gueths, seconded by Young to deviate from the order of the agenda, if necessary. Motion prevailed by acclamation.

4. Public Comments – limited to 15 minutes.

None.

5. and 6. – No need for the closed session as referenced on the agenda.

7. Discuss and take possible action concerning an agreement with the Historical Society addressing the ownership, maintenance, utilities, insurance and related issues pertaining to historical structures on county property.

Schumacher passed out the Memorandum of Understanding (MOU) with the changes made from the Historical Society. Items highlighted in yellow were to be deleted and items highlighted in grey were to be added. Site Location: The Historical Society disagrees on how the site location is written. Ownership: The Historical Society wants to continue to only own the Zachow Depot and the Old Country Church. Dreher mentioned the wording states the Historical Society owns the real estate, and it does not. Maintenance: County is responsible for the public restrooms and to continue to remove snow for vehicle access. Historical Society will ask the County Board for money for major repairs. Any removal of the buildings will have to be approved by the County Board. The Historical Society does not know what future laws will be and they do not want to be liable for laws changing since

they cannot afford to pay for any changes if needed. Insurance: The Historical Society does not want to pay the deductible since they do not have \$25,000. County to look at dropping the deductible amount on the buildings. Discussion will continue at the next committee meeting.

8. Keith Marquardt, Parks Manager oral report-work update.

Pavilion was shown three times. Four events were booked at the Pavilion and Sunset Island for weddings. Contacted two companies in regard to fish cleaning station specifications. Bids are soon to come out. Contacted two companies to see if they received the bid refinishing the pavilion floor. Rosie Marquardt started back at the County Park on January 3, 2017. The Park Store Pavilion job posting is open until January 13, 2017. Marquardt will be staying on until the end of February.

20. Grant Bystol, Highway Commissioner oral report-work update.

State crew was out 20 days in December for winter maintenance. Crews were out Friday and Saturday for snow and were out at 2:30 am this morning. Crews are cutting brush in townships on county and state roadways. Crack filling is being done when conditions are suitable. Salt/sand is continuing to be produced and deliveries are being made. County Highway E process is going good. County Highway J plat is being finalized. Met with the Village of Mattoon reps on a major project on County Highway D. Bid for the doors will be sent out. Will proceed with the Capital Improvement Projects for the lean-to and pump. Bids for an articulate truck were sent out.

22. Committee comments pertaining to new business that is requested for future committee consideration.

None.

23. Review/approve Accounts Payable

The committee reviewed highway bills dated December 27, 2016 for \$30,436.31 and January 3, 2017 for \$65,335.30; Parks bill dated December 27, 2016 for \$110.62. Motion by Gueths, seconded by Ainsworth to approve the bills as presented. Vote: 5 yes, 0 no.

17. Approve Training/Travel

None.

18. Letters and communications.

None.

19. Set Meeting Dates and Times

The next Highway/Parks committee meetings will be held January 19, 2017 at 2:00 PM and February 7, 2017 at 8:00 AM, both at the Highway Department.

20. Adjourn

Motion to adjourn by Ainsworth seconded by Young at 9:20 am. Vote: 5 yes, 0 no.

Amanda Paiser, Recording Secretary