

**MINUTES
COMMISSION ON AGING COMMITTEE**

January 24, 2017

Members present: Tom Brunner, Richard Ferfecki, Thomas Grover, Dennis Knaak, Bonnie Olson, Georgia Stapleton, and Carol Sybeldon

Members excused:

Others present: Heidi Russell-Aging Unit Director, Melissa Bezio-Administrative Services Supervisor, Lynn Collins-Menominee Department of Transit Services, and Anne Fischer-Elderly Benefit Specialist

Location & Time: Shawano Civic Center
225 S. Main St.
Shawano, WI 54166
10:30 a.m.

1. The meeting was called to order by Grover at 10:30 a.m. It was noted the meeting notices were properly posted.
2. Grover led the group in the recitation of the Pledge of Allegiance.
3. Approval of Minutes:
Motion made by Ferfecki, and seconded by Knaak, to approve the minutes from the Commission on Aging meeting on November 22, 2016. Vote: 7 yes; 0 no; 0 absent
4. Public Comments:
None.
5. Motion to deviate from posted agenda:
Motion made by Brunner, and seconded by Sybeldon, to deviate from the posted agenda if necessary. Vote: 7 yes; 0 no; 0 absent
6. Benefit specialist report on program updates and events:
Fischer distributed a handout showing a monthly calendar of planned meal site visits and the monthly topic. The monthly topic in January is Medicare Premium Assistance Programs. In February, the monthly topic will be Foodshare: What does \$16 look like? Fischer assisted VITA/TCE to locate volunteers to provide assistance to people 60 and over with simple Homestead Credit returns. In March, Fischer will be working with the Disability Benefit Specialist from the ADRC to offer Medicare Basics training again.
7. Nutrition Report:
 - a. Nutrition statistics report – Russell discussed the statistics on home delivered meals and congregate meals. Russell stated that the final numbers for December are not in yet.

- b. Recent increase in complaints – Russell stated that in November and December she received numerous complaints regarding the quality of the meals being provided by the Woodland. Russell followed up with the owner, Jeff White. He assured Russell the quality would improve and so far things have.

8. Transportation Report:

- a. Driver escort/transportation report – Russell discussed the 4th Quarter Ridership Report. Russell stated that the advertising of this program seems to be helping as more rides are being provided. Something new this summer, there will be a bus route to pick up riders on Saturdays to attend the Farmers Market in Shawano.
- b. Taxi ticket program – Russell discussed the statistics for the taxi ticket program. This information was included with the 4th Quarter Ridership Report.
- c. Menominee Tribal Transit report – Collins stated she has been receiving new referrals and believes the advertising has contributed to this.

9. Aging Unit Director Report:

- a. GWAAR (Greater Wisconsin Agency on Aging Resources) updates – Russell discussed that May 17, 2017 has been designated as Aging Advocacy Day. Interested individuals can join other advocates to help educate state legislators about issues affecting Wisconsin's aging population. Russell provided another advocacy alert that consisted of information to help save Medicare.
- b. Memory Café and Mug Club for Caregivers – Russell stated 10 caregivers attended the Mug Club for Caregivers. Both the Mug Club for Caregivers and the Memory Café are going well. Both events keep growing new interest.
- c. Review, discuss, and approve 2016 Aging Unit Self-Assessment – Russell distributed the Bureau of Aging and Disability Resources Aging Unit Self-Assessment for 2016. The Commission on Aging members would like to have time to review the information included before approving. This agenda item will be tabled and brought back in March for the next scheduled meeting.

10. District Representatives and AARP Reports:

Western Representative – Sybeldon had nothing to report.

Eastern Representative – Brunner had nothing to report.

Central Representative – Grover had nothing to report.

Member at Large Representative – Stapleton had nothing to report.

AARP Representative – Not present.

11. New business that is requested for future Committee consideration:
The committee would like to monitor the quality of the home delivered meals and any issues that may involve the meals.
12. Per diem approval:
Motion made by Olson, and seconded by Knaak, to approve the per diem of this meeting. Vote: 7 yes; 0 no; 0 absent
13. Set next meeting date:
The next Commission on Aging Committee meeting is scheduled for Tuesday, March 28, 2017 in the Lundmark Room of the Fellman Center beginning at 9:00 a.m.
14. Adjournment:
Grover called for the meeting to be adjourned at approximately 11:17 a.m.

Submitted by:

Melissa Bezio
Administrative Services Supervisor