

PUBLIC SAFETY COMMITTEE MINUTES
November 4, 2015

MEMBERS PRESENT: Richard Ferfecki; Patrick Hoffman; Bert Huntington; Mike McClelland; Jon Zwirschitz

MEMBERS ABSENT: none

OTHERS PRESENT: Sheriff Adam Bieber; Jail Administrator Greg Trinko; Coroner Brian Westfahl; Emergency Management Director Natalie Easterday; Dispatch Supervisor Maria McCoy; Captain Tom Tuma; Administrator Brent Miller; Clerk of Court Sue Krueger; Citizen Academy member, Mark Duchesne; Darlene Sense; and Dana Ritchie

LOCATION & TIME: Shawano County Courthouse – Room 7

Meeting was called to order by Chairman Huntington.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE: Chairman Huntington requested a moment of silence and led the Pledge of Allegiance.

MOTION TO DEVIATE FROM THE ORDER OF THE AGENDA: Motion by Ferfecki, seconded by McClelland, to deviate from the Agenda should it become necessary. All in favor and motion carried.

MINUTES APPROVAL: Motion by Zwirschitz, seconded by Hoffman, to amend the October 7, 2015 Public Safety Meeting minutes under HS EXERCISES 2015 GRANT to include "County to pay 50% for overtime from County operating costs" and approve minutes of October 7 and 28, 2015. All in favor and motion carried.

SET NEXT MEETING: Next meeting will be December 2, 2015 at 3:30pm in Room 7.

PUBLIC COMMENT: Mark Duchesne spoke on his experience with the Citizen Academy course provided by the Sheriff's Office. He stated it was very informational and helped him to be more aware of how he would be able to assist in his community.

MONTHLY BILLS AND VOUCHERS: Motion by Zwirschitz, seconded by Ferfecki, to approve the bills and vouchers as presented. All in favor and motion carried. The signed list can be viewed at the Finance Department.

CLERK OF COURT – Sue Krueger

RESOLUTION: AUTHORIZE CLERK OF COURTS TO CONTRACT FOR DEBT

COLLECTIONS: Clerk of Court is requesting the permission to contract with the Wisconsin Department of Revenue for State tax intercept and debt collections, as well as other debt collectors, including Credit Management Control(CMC). Motion by Ferfecki, seconded by Zwirschitz, to approve contracting with debt collection agencies to collect on unpaid fines and forfeitures and forward it to the County Board. All in favor and motion carried.

CORONER – Brian Westfahl

MONTHLY REPORT OF ACTIVITIES: Coroner Westfahl reported 28 calls for the month of October where the Coroner was needed. Motion by Ferfecki, seconded by Hoffman, to approve the report. All in favor and motion carried.

EMERGENCY MANAGEMENT – Natalie Easterday

MONTHLY REPORT OF ACTIVITIES: Natalie gave the Committee a written report. Motion by Hoffman, seconded by, Zwirschitz to approve the report. All in favor and motion carried.

REQUEST TO UTILIZE 1% CARRYOVER FOR HAZMAT: The HazMat team has not been operational for some time for various reasons. To get this team operational there is equipment that needs to be updated and along with training. Motion by Ferfecki, seconded by Hoffman, to approve the request of up to \$4000 to update equipment and provide training for the Hazmat team. All in favor and motion carried.

LAW ENFORCEMENT

REQUEST TO UTILIZE UP TO \$7200 FROM SHERIFF 1% CARRYOVER FOR PURCHASE OF SRT VESTS: SRT vests request had to be eliminated from the 2016 budget request to come in at allocation. Motion by Zwirschitz, seconded by Ferfecki to approve the request of up to \$7200 for SRT vests. All in favor and motion carried.

RESOLUTION: OVERTIME PAY FOR EXEMPT DEPUTIES: It is requested that exempt deputies will be able to receive overtime pay when working extra patrols funded by outside sources or grant funded patrols at no cost to the County. Motion by Zwirschitz, seconded by Ferfecki to approve the resolution as written and forward it to the Administrative Committee. Yes: Zwirschitz, Huntington, Ferfecki, Hoffman No: McClelland

PERSONNEL ACTION REQUEST FORMS-

- **PERMISSION TO REFILL 3 CORRECTIONAL OFFICER POSITIONS:** Vacancies have been created in the Jail that need to be refilled. Motion by Ferfecki, seconded by Hoffman to refill 3 Correctional Officer positions and create a new eligibility list. All in favor and motion carried.

SET DATES FOR CORRECTIONAL OFFICER INTERVIEWS FOR ELIGIBILITY LIST: Interviews will be set for November 16th at 9am, with McClelland attending, and November 17th at 9am, with Zwirschitz attending.

PERSONNEL ACTION REQUEST FORMS-

- **PERMISSION TO REFILL DISPATCH POSITION:** A dispatcher will be retiring and this position will need to be refilled. There will be an eligibility list created. Motion by McClelland, seconded by Zwirschitz to approve the refill of the dispatch position. All in favor and motion carried.
- **PERMISSION TO REFILL OFFICE ASSISTANT POSITION:** Terri Anton has been selected for the Account Technician position, which leaves the Office Assistant position to be refilled. Motion by Zwirschitz, seconded by Hoffman to refill the Office Assistant position. All in favor and motion carried.

DISCUSSION ON CHANGE TO COUNTY BOARD RULES REGARDING COUNTY BOARD MEETING START TIME: Discussion to change County Board meeting dates and times to

Tuesdays after 4pm. Motion by McClelland, seconded by Hoffman to move County Board meetings to Tuesdays after 4pm. Yes: McClelland, Hoffman, Zwirschitz, Huntington No: Ferfecki

Discussion in regard to County Board members being paid a \$10 stipend when attending a committee meeting before the County Board meeting. Motion by Zwirschitz, seconded by Ferfecki for County Board members to be paid a \$10 stipend to attend a committee meeting prior to a County Board meeting. Yes: Zwirschitz, Ferfecki, Huntington No: McClelland, Hoffman

DISCUSSION AND TAKE ACTION ON A RESOLUTION COMMENDING OFFICE MANAGER, KATHY SUMNIGHT, FOR 32 YEARS OF SERVICE:

Motion by Ferfecki, seconded by Zwirschitz to approve the resolution thanking Kathy Sumnicht for 32 years of service with Shawano County and forward it to the County Board. All in favor and motion carried.

SHERIFF COMMENTS: Sheriff Bieber spoke on the Citizen's Academy. A 7 week program that had just completed. The class involved many aspects of law enforcement and also CPR certified 16 individuals.

The UAV that was purchased has been useful in a very short time. It has been used on numerous incidents. It was also used to inspect a tower for the County that would normally cost \$1000. The Sheriff is looking into a FLIR unit. He will come to the committee next month with more information on this. The Sheriff's Office is still researching information on body cameras as well.

Zwirschitz asked about the office's high speed pursuit policy. Sheriff Bieber stated that in officer training it is stressed to officers that they should respond with due regard. Sheriff stated that he has thought of having a post close to Hwy 29 to avoid having to go through the City when responding to emergency calls in the County.

JAIL ADMINISTRATOR COMMENTS: Report was provided to the Committee. Trinko advised that the 12 hour shift is not ready to be implemented until they are at full staff. This will most likely happen in the first part of next year.

COMMITTEE COMMENTS: McClelland had a question in regard to the educational requirements of the Correctional Officers. Trinko informed the Committee of the requirements.

Motion by Zwirschitz seconded by Ferfecki to adjourn the meeting. All in favor and meeting was adjourned.

Dana Ritchie, Recorder