



NOTICE OF MEETING

HUMAN SERVICES DEPARTMENT BOARD

311 N. Main Street
Shawano, WI 54166
www.co.shawano.wi.us

DATE: Tuesday, September 13, 2016 **TIME:** 9:00 a.m.

MEMBERS: Mark Bolin, Richard Ferfecki, Marshal Giese, Dennis Knaak, Anne Miller, Bonnie Olson, Melissa Schuler, Rosetta Stern, and Herbert Tauchen

PLACE: Human Services Department, Lundmark Room at Fellman Center, 607 E. Elizabeth Street, Shawano, WI

Mission Statement - We strive to respect, honor, and support people for improved quality of life with dignity, emphasizing quality service delivery and fiscal responsibility.

AGENDA

1. Call meeting to order
2. Silent meditation and Pledge of Allegiance
3. Approve minutes of August 16, 2016
4. Motion to deviate from posted agenda, if necessary
5. Report on special meetings attended
6. Approve accounts payable for Department of Human Services
7. Discussion and possible approval of contracts/agreements for Department of Human Services
 - a. American Foundation of Counseling Services
 - b. Family Services, Inc – Addendum
 - c. Generations Community Services
8. Approve Schenck engagement letter with Shawano County Department of Human Services
9. 2015 Fiscal closeout on 1% reserve
10. It is anticipated that a motion will be made and seconded to go into closed session pursuant to Section 19.85(1)(e), Wis. Stats., to discuss how the 2017-2018 elderly nutrition meal bids compare for the purpose of possible further negotiation
11. It is anticipated that a motion will be made and seconded to come out of closed session and action will be take on the closed session item if necessary
12. Approve Resolution in support of increased funding in the Children and Family Aids allocation

13. Approve resolution reclassifying and retitling two Clinical Social Worker positions
14. Approve resolution adjusting the salary of the Juvenile Court Intake Worker/Lead from Grade K, Step 1, to Grade K, Step 3, to be in compliance with the Fair Labor Standards Act guidelines
15. Discussion and possible approval to refill positions within Department of Human Services
 - a. Case Manager-CCS Service Facilitator
 - b. Economic Support Assistant or Economic Support Worker
16. Review and possible approval of job descriptions
17. Update of Monthly Activities
 - a. Income Maintenance Programs-Oral Report by Sarah Bartz
 - b. Kinship/Foster Care Statistics-Oral Report by Jennifer Stuber
 - c. Youth Aids Statistics-Oral Report by Jennifer Stuber
 - d. Mental Health Statistics-Oral Report by Jennifer Frost
 - e. Pre-vocational Report-Oral Report by Kimmerly Weber
18. New business that is requested for future Board consideration
19. Per diem approvals for miscellaneous meetings
20. Set next meeting date
21. Adjournment

ACCOMMODATIONS DUE TO DISABILITY CAN BE MADE BY CALLING 715-526-4700

POSTING OF NOTICE: September 6, 2016

Time: 3:30 p.m.

Place: Human Services-Fellman Center Courthouse City-County Library
Shawano County Website WTCH-WOWN Shawano Leader



Chief Presiding Officer or his/her designee who posted notice