



311 N. Main Street
Shawano, WI 54166
www.co.shawano.wi.us

NOTICE OF MEETING
COMMITTEE: ADMINISTRATIVE & INSURANCE

DATE: June 10, 2016 TIME: 1:00 p.m.

MEMBERS: Jerry Erdmann, William Switalla, Ken Capelle, Kathy Luebke, Gene Hoppe

PLACE: Shawano County Courthouse Lower Level – Meeting Room 7

AGENDA

1. Call meeting to order.
2. Approve minutes of previous meetings.
3. Motion to deviate from posted agenda if necessary.
4. Public Comment.
5. Monthly Report Presentation: Brent Miller, Department of Administration.
6. Monthly Reports: Child Support, Corporation Counsel and Technology Services.
7. Discussion and possible action regarding forwarding reclassification review for the positions of Comprehensive Community Services Service Director and Coordinated Services Team Coordinator within the Department of Human Services to Carlson Dettmann Consulting.
8. Review and possible approval of job descriptions.
9. Review and possible action of employee Paid Time Off (PTO) Plan.
10. Discussion and possible action on Health Insurance for retirees.
11. Discussion and possible action on Fair Labor Standards Act.
12. It is anticipated that a motion will be made and seconded to go into closed session pursuant to Wis. Stats. §§ 19.85(1)(e)&(g) to discuss and deliberate concerning federal litigation filed by a former Sheriff's Office deputy against various Shawano County officials on March 3, 2016 bearing case number 16CV260 in the United States District Court - Green Bay Division.
13. It is anticipated that a motion will be made and seconded to come out of closed session, and to take action if necessary on the closed session items, and then continue with agenda.
14. Committee Comment.
15. New business that is requested for future Committee consideration.
16. Set next meeting date(s).
17. Adjournment.

ACCOMMODATIONS DUE TO DISABILITY CAN BE MADE BY CALLING 715-524-4611.

NOTICE OF MEETING:

Date: 6/3/16 **Time:** 1:30 p.m.

Place: Courthouse, Shawano City-County Library, Human Services- Fellman Center,
Shawano Leader, WTCH Radio, Shawano County Website

Chief Presiding Officer or his/her designee who posted notice