



311 N. Main Street  
Shawano, WI 54166  
[www.co.shawano.wi.us](http://www.co.shawano.wi.us)

## NOTICE OF MEETING

### COMMITTEE: ADMINISTRATIVE & INSURANCE

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**DATE:**        **January 18, 2016**        **TIME: 12:30 p.m.**

**MEMBERS:** Jerry Erdmann, Gene Hoppe, Bonnie Olson, Deb Noffke, William Switalla

**PLACE:**     Shawano County Courthouse Lower Level – Meeting Room 7

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#### AGENDA

1. Call meeting to order.
2. Approve minutes of previous meetings.
3. Motion to deviate from posted agenda if necessary.
4. Public Comment.
5. Monthly Report Presentation: Brent Miller, Department of Administration.
6. Monthly Report Presentation: Nancy Cramer, Child Support.
7. Monthly Reports: Technology Services and Corporation Counsel.
8. Discussion and possible action on Out of State Travel Request for GIS Leadership Training.
9. Report on flex scheduling for Child Support and Maintenance Departments. (Will hand out.)
10. Discussion and possible approval for Community Health Educator position refill and reclassification. (See attached.)
11. Discussion and possible action on Administration and Finance Organizational Chart. (See attached.)
12. Discussion and possible action on Accountant job description revision. (See attached.)
13. Discussion and review of Sheriff's Deputy Contract language Clarification. (Will hand out.)
14. Discussion and possible action on Fair Labor Standards Change to salary requirements for Exempt and Non-Exempt status. (Will hand out.)
15. Discussion and possible action on Resolution to provide Shawano County Employees with the opportunity to purchase additional Group Life Insurance. (See attached.)
16. Discussion and possible action on Resolution to approve transferring of \$4,000 for Blue Water Consulting Group from general fund to Administration for accounting fees for the Affordable Care Act Reporting. (See attached.)
17. Discussion and possible action on Resolution to Amend Rule 20 and Rule 34 of the Shawano County Board of (SWMB) Supervisors Rules concerning the Solid Waste Management Board. (See attached.)
18. Committee Comment.
19. New business that is requested for future Committee consideration.

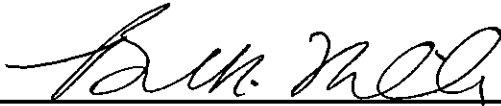
20. Set next meeting date(s).
21. Adjournment.

**ACCOMMODATIONS DUE TO DISABILITY CAN BE MADE BY CALLING 715-526-9150.**

**NOTICE OF MEETING:**

**Date:** 1/12/16 **Time:** 2:00 p.m.

**Place:** Courthouse, Shawano City-County Library, Human Services- Fellman Center, Shawano Leader, WTCH Radio, Shawano County Website



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Chief Presiding Officer or his/her designee who posted notice