

What does it Cost?

When your child is receiving CCOP-funded services, you may have to pay a portion of the costs. After you and your service coordinator have finalized the development of your child and family-centered individual service plan (ISP), your service coordinator will apply a formula to determine whether or not you will have a parental payment liability.

The Wisconsin Department of Health Services (DHS) Bureau of Children's Long Term Support Services (BCLTSS) provides a Worksheet for Determination of Parental Payment Limit, F-01337 that your county waiver agency may use to determine whether or not you will have a parental payment liability. The formula is based upon the rules in DHS 1. These rules take into consideration the size of your family, your family's income, and current federal poverty guidelines.

Your payment liability must be reassessed during your child's annual recertification. It may be reassessed more often if there are significant changes to your child's service plan or to your family's financial situation. Be sure to talk with your service coordinator if you feel the payment liability should be recalculated.

All the rules and the specifics of the formula are described in detail in Wis. Admin. Code Ch. DHS 1.

https://docs.legis.wisconsin.gov/code/admin_code/dhs/001/1

Poverty Guidelines: <https://aspe.hhs.gov/poverty-guidelines>

Who administers and operates CCOP?

The Bureau of Children's Long Term Support Services (BCLTSS) within the Wisconsin Department of Health Services (DHS), Division of Medicaid Services (DMS), is responsible for oversight and statewide administration of CCOP. CCOP is operationalized locally, as contracted by DHS.

Where can I find more details?

<https://www.dhs.wisconsin.gov/publications/p01780.pdf>



To inquire about the Children's Community Options Program please call the Department of Human Services and ask to speak with a CLTS intake worker at Shawano County Department of Human Services

Contact Us

W7327 Anderson Avenue
Shawano, WI 54166

Phone: (715) 524-6867

Fax: (715) 524-5542

Email: Katie.gebhardt@co.shawano.wi.us

Children's Community Options Program (CCOP)



Services are available to Children residing in Shawano County.

Developmental Disabilities
Severe Emotional Disturbances
Physical Disabilities

**Shawano County
Department of Human Services**

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What is the Purpose of CCOP?

The purpose of CCOP is to provide a coordinated approach to supporting families who have a child with a disability. This approach recognizes and maximizes the family's capacity, resiliency, and unique abilities. The intention is to better support, nurture, and facilitate self-determination, interdependence, and inclusion in all facets of community life for the child and family.

Through a collaborative relationship with the family, supports and services aimed at achieving desired outcomes are identified, prioritized, and implemented. Strategies must be flexible, coordinated, and effective. These strategies may include:

- Information, education, and training on advocating on behalf of the child, leadership, and the full array of supports and services available in each community.
- Methods for connecting families with other families (including parents, guardians, self-advocates, siblings, and grandparents) and support groups for mutual support and networking.
- Goods and services that promote identified outcomes, benefit the child, and enhance the family's long-term support roles.

The design of these strategies, supports, and services are intended to reflect the uniqueness of families in terms of their diversity, experiences, and community membership.

CCOP funds are for purchasing goods and services that respond to assessed needs and desired outcomes, as identified in each participant's child and family-centered individual service plan (ISP).

Who is Eligible?

Children and their families who meet all of the following requirements are eligible to receive goods and services on a first-come, first-served basis within the limits of CCOP funding:

- The child has a disability.
- The child is under age 22.
- The child meets an eligible level of care based on the **CLTS Functional Screen** (CLTS FS).
- The child lives in an eligible setting, as defined by the **CLTS Waiver Program**.

A disability determination is not required, nor does the child need to be currently enrolled in Medicaid to be eligible for CCOP.

What Services are Available?

CCOP provides flexible funding and service coordination to support families who need assistance caring for their child with long-term support needs. Funding can be used for a range of different supports and services that assist the family in successfully caring for their child at home. Services are based on an individualized assessment and a service plan that are completed by a local service coordinator working in partnership with the family.

The majority of the goods and services covered by CCOP are the same as those in the CLTS Waiver Program's benefit package.

What are the Restrictions?

If a child is eligible for services through the waiver program, they must first access CLTS waiver funding and reserve the use of CCOP funds for purchasing disability-related goods and services that are not waiver-allowable. The full benefit package is available to children who are eligible for CCOP, but are on the wait list and/or are not eligible for services through the waiver.

CCOP is the funding of last resort, the following programs must be considered prior to using CCOP funding and, where applicable, be incorporated into a comprehensive plan for children and families:

- Medicaid (e.g., ForwardHealth, Comprehensive Community Services (CCS), and other Medicaid-funded programs)
- Other county programs (e.g., developmental disability programs; social services; child welfare services, juvenile court, legal, and corrections-related services)
- School-based and educational services
- Prevocational or vocation programs through the Department of Workforce Development, Division of Vocational Rehabilitation
- Birth to 3 Program
- CLTS Waiver Program



How to Apply?

1. Contact the County Agency where you live and let them know you are interested in services for your child.
2. A county intake worker or service coordinator will discuss the various programs and resources that may be available to your child and assist you in deciding whether or not CCOP will be appropriate for your child and family.
3. If you wish to apply, the county intake worker will gather some preliminary information from you to complete an identified CCOP referral.

What to Expect?

1. You will be contacted by a local service coordinator within 10 days of receiving your child's identified CCOP referral to schedule a home visit to meet with you and your child and to begin the eligibility determination process.
2. During the home visit, the service coordinator will complete an application packet with you and your child including Release-of-Information forms for use in processing your application. Information will also be gathered from a variety of sources, which may include interviews with family members, contacting other professionals who work with your child, reviewing your child's medical history and/or educational records, and more.
3. Once adequate information is gathered, the service coordinator will determine if your child meets an eligible "Level of Care" by completing the CLTS Functional Screen (CLTS FS) which is an online assessment tool. You will be notified in writing of your child's eligibility results within 45 days of receiving the identified CCOP referral.
4. If your child meets all eligibility criteria, the service coordinator will work with you and your child to develop and agree upon a child and family-centered individual service plan (ISP). This will be completed within 60 days of your child's identified CCOP referral.